

Research Analyst for Due Diligence and Investigations

Pacific Strategies & Assessments – Dubai, United Arab Emirates

Full Time

Background to the Firm:

Pacific Strategies & Assessments (PSA) is a global specialist risk consultancy. For over 20 years we have been at the forefront of delivering critical information to our clients through market leading due diligence, investigations, and advisory services.

Role:

PSA is currently seeking an Arabic and French speaking Research Analyst to join our Dubai office. Ideal candidate will have background or interest in international affairs, political and security risk analysis, corporate due diligence, or market research in the Middle East and North Africa region. This is an entry level position with strong prospects for growth and increased responsibility.

Responsibilities:

- Conduct online media research/social media research in English French and Arabic
- Effectively collect, collate and analyze data
- Prepare interview questions as assigned
- Conduct interviews with subjects and subject matter experts
- Maintain accurate records of interviews
- Manage and respond to project related tasking and emails
- Accurately monitor project budgets

Basic requirements

The ideal candidate will:

- Have a University level degree in Political Science, Finance, or related field (Masters level degree is a plus).
- Be professional and motivated self-starter capable of delivering well researched documents under little direct supervision.
- Have academic and/or work experience in the fields of political analysis, social analysis, investigations, or other related field of research.
- Possess project management skills and the ability to work effectively either independently or as part of a team.
- Exhibit a strong level of attention to detail and good analytical skills.
- Have excellent written communication skills and must be able to produce professional level research and reports in English.
- Be proficient in Microsoft Word, and adept at online research.

- Able to manage multiple completing deadlines and to effectively prioritize their workload to deliver to deadline on projects.
- Have native level proficiency in Arabic, French and English.

Compensation

Monthly Salary of AED 13,000 + Insurance and other relevant benefits.

Submit Application

Interested applicants will send one-page resume and no more than one-page cover letter to: recruitmentdubai@psagroup.com